

OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

FINANCIAL ASSISTANCE GRANT - 2004 GRANT CYCLE

INTRODUCTION AND ASSISTANCE

The New Hampshire Coastal Program (NHCP) annually offers federal matching funds for the purpose of undertaking projects that address coastal issues. Grants are offered on a competitive basis to eligible applicants. Matching grant funds are available from the National Oceanic and Atmospheric Administration (NOAA), Office of Ocean and Coastal Resource Management (OCRM), pursuant to the Coastal Zone Management Act of 1972. The application process is outlined below:

Eligible Applicants - Any of New Hampshire's coastal communities (Dover, Durham, Exeter, Greenland, Hampton, Hampton Falls, Madbury, New Castle, Newfields, Newington, Newmarket, North Hampton, Portsmouth, Rollinsford, Rye, Seabrook and Stratham), Rockingham and Strafford County governments, the Rockingham Planning Commission, Strafford Regional Planning Commission, state agencies, departments within the University of New Hampshire and other institutions of higher education, coastal community public school districts, and nonprofit organizations are eligible to apply.

Eligible Projects/Activities - Grants are offered for two types of projects:

- 1) Planning and Management
- 2) Acquisition and Construction.

Projects should be able to "stand alone", i.e. not be dependent on the completion of other work that may or may not be completed. Examples of eligible projects can be found in Attachment 1.

Application Scoring - There are a number of project selection criteria upon which project proposals will be judged. The criteria can be found in Attachment 2. Applicants should review the selection criteria before filling out the application form. Along with the project selection criteria are the point scales for each question that will be applied by the NHCP staff when scoring each application. The NHCP will select those grant applications which score the highest and will fund as many high scoring applications as possible, depending on the funds available.

Coastal Program Policies - Grants must be used for projects that are consistent with one or more of the NHCP's sixteen guiding policies (Project Selection Criterion A).

Geographic Requirement - Projects must take place within the boundaries of the NHCP (see the NH Coastal Zone boundary map within the application) and/or have a direct impact on this geographic area. Planning and management projects may extend beyond the boundary if it can be shown that the project will benefit the area covered by the NHCP.

Accessibility - Upon completion, acquisition or construction projects whose intent is to create or enhance public access must be accessible to the general public including persons with disabilities.

Land Ownership - Construction projects must be built on land under public ownership, lease or easement. An easement or lease must be for the life of the construction project.

Matching Requirements - Grants are awarded on a 50/50 matching basis. Applicants may provide more than 50% of a project's costs, however, in no case may the applicant provide less. Match may be in the form of either cash or in-kind services (i.e. donated municipal staff time, volunteer time, donated materials, donated mileage, etc.)

Application Limit - There is a limit of one application per applicant per grant cycle. Applications submitted by departments/divisions within a larger state governmental/educational entity will be considered as separate applications, however, no single governmental/educational entity will receive

more than 50% of the total available grant funds. Please note that individual communities are limited to one application submission; municipal departments within a community cannot submit separate applications.

Maximum Grant Amount - Not more than \$50,000 will be awarded to any project or applicant.

Project Schedule - Projects may not begin prior to notification of federal approval by NOAA and OCRM, nor until the project contract has been approved by the Governor and Executive Council, and must be completed by December 31, 2005. Extensions of the completion date beyond December 31, 2005 will be considered for projects demonstrating a special need, and will be subject to approval by NOAA and OCRM. In no instance will a project start date be made "retroactive" to a date earlier than the date of approval by Governor and Executive Council.

Application Submission Deadline - Two copies of the completed application and all associated documentation (including letters of support) are due at the NHCP office no later than Monday, February 9, 2004 at 4:30 p.m. Letters of support that are received separate from the application or after the submission deadline will not be accepted. Please remember to submit two copies!

Public Hearing Requirement - Municipalities and regional planning commissions are required to hold public hearings on the project(s) outlined in their grant requests. Municipalities applying for projects under the auspices of a regional planning commission need not hold their own public hearing.

Incomplete Application - All information required in the "Financial Assistance Grant Application" must be supplied as specified. Applications that are incomplete will not be considered for funding. Do not leave any submission items unaddressed. If a submission item is not applicable, please state the reason(s) why the item does not apply.

Submit Applications to: New Hampshire Coastal Program
152 Court Street, Suite 1
Portsmouth, NH 03801

Assistance - Contact Dave Murphy at the Coastal Program office in Portsmouth (phone: 431-9366 or e-mail: dave.murphy@nh.gov) if you have questions or require assistance.

ATTACHMENT 1
OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

PROJECT ELIGIBILITY GUIDE

Grants awarded by the New Hampshire Coastal Program may be used for the following types of activities. The list serves only to provide examples of projects that may be proposed. Other projects may be equally acceptable.

Planning and Management

Coastal resources inventory and analysis projects.

Coastal education and research projects.

Coastal watershed management plans.

Assessment of pollutant loadings.

Nonpoint source pollution identification/remediation projects.

Transportation/public access studies.

Engineering and architectural designs, specifications and other appropriate preliminary reports that can be directly applied to a subsequent construction project.

Development and improvement of data networks.

Coastal resource protection through mapping, zoning, master plan updates, local water resource management and protection plans, and other land use control techniques.

Shoreline and coastal growth management plans and regulations.

Historic preservation studies and plans.

Oil spill prevention plans.

Waterfront renewal and redevelopment planning for ports and harbors.

Acquisition and Construction

Small salt marsh restoration projects.

Development of ocean/tidal river access points.

Acquisition of fee simple and other land interests.

Low cost construction projects, including paths, walkways, parks, and rehabilitation of historic structures.

Natural resource-related construction projects such as tidal wetland restoration, sand dune restoration, and shoreline stabilization measures.

Rehabilitation, construction or acquisition of coastal recreation facilities such as boat ramps and piers.

ATTACHMENT 2
OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

PROJECT SELECTION CRITERIA

Below are the project selection criteria to be used in conjunction with filling out Item 4 A-L of the Grant Application. Along with the project selection criteria are the point scales for each question that will be applied by the NH Coastal Program staff when scoring the applications. The Coastal Program will select those grant applications which score the highest and will fund as many high scoring applications as possible, depending on the funds available.

- A. Which of the Coastal Program's 16 policies does your project most directly address? You must choose one, and only one, and list that choice in Item 4-A of the Grant Application. Briefly explain how your proposal directly addresses the choice.

- | | |
|----------|--|
| 8 points | <u>Policy: Coastal Resource Protection</u> (High Priority) Protect, preserve, and where appropriate, restore the water and related land resources of the coastal and estuarine environments. The resources of primary concern are: coastal and estuarine waters and submerged lands, tidal wetlands, beaches, sand dunes and rocky shores (except in urban waterfront areas). |
| 8 points | <u>Policy: Water Quality</u> (High Priority) Protect and preserve the quality of coastal water resources, both surface and groundwater, from degradation. |
| 8 points | <u>Policy: Fish and Wildlife Management</u> (High Priority) Manage, conserve and, where appropriate, undertake measures to maintain, restore and enhance the fish and wildlife resources of the state. |
| 6 points | <u>Policy: Research and Education</u> (Moderately High Priority) Promote and support marine and estuarine research and education that will directly benefit coastal resource management. |
| 6 points | <u>Policy: Rural Quality of Great Bay</u> (Moderately High Priority) Ensure that development within the Coastal Zone around the Great Bay Estuary is limited to a mixture of low and moderate density, thus preserving its rural character and scenic beauty. |
| 6 points | <u>Policy: Unique Natural Areas</u> (Moderately High Priority) Identify, designate, and preserve unique and rare plant and animal species and geologic formations which constitute the natural heritage of the state. Encourage measures, including acquisition strategies, to ensure their protection. |
| 4 points | <u>Policy: Recreation Facilities</u> (Moderate Priority) Provide a wide range of outdoor recreational opportunities including public access in the seacoast through the maintenance and improvement of existing public facilities and the acquisition and development of new recreational areas and public access. |
| 4 points | <u>Policy: Rare and Endangered Species</u> (Moderate Priority) Encourage investigations of the distribution, habitat needs, and limiting factors of rare and endangered animal species and undertake conservation programs to ensure their continued perpetuation. |

- 4 points Policy: Dredging and Dredge Spoil Disposal (Moderate Priority)
Preserve and protect coastal and tidal waters, plus fish and wildlife resources from the adverse effects of dredging and dredge spoil disposal, while ensuring the availability of navigable waters to coastal-dependent uses. Encourage beach renourishment as a means of dredge spoil disposal whenever compatible
- 4 points Policy: Oil Spill Prevention and Clean up (Moderate Priority)
Undertake oil spill prevention measures, oil handling procedures and, when necessary, expedite the cleanup of oil spillage that will contaminate public waters. Institute legal action to collect damages from liable parties, in accordance with state law.
- 2 points Policy: Air Quality Protection (Moderately Low Priority)
Maintain the air resources in the coastal area by ensuring that the ambient air pollution level, established by the New Hampshire State Implementation Plan pursuant to the federal Clean Air Act, as amended, is not exceeded.
- 2 points Policy: Coastal Dependand Uses (Moderately Low Priority)
Allow only water dependent uses and structures on State properties in Portsmouth-Little Harbor, Rye Harbor, and Hampton-Seabrook Harbor, at State port and fish pier facilities and State beaches (except those uses or structures which directly support the public recreation purpose). For new development, allow only water dependent uses and structures over waters and wetlands of the State. Allow repair of existing over-water structures within guidelines. Encourage the siting of water dependent uses adjacent to public waters.
- 2 points Policy: Floodplain Protection (Moderately Low Priority)
Reduce the risk of flood loss, to minimize the impact of floods on human safety, health and welfare, and to preserve the natural and beneficial value of floodplains, through the implementation of the National Flood Insurance Program and applicable state laws and regulations, and local building codes and zoning ordinances.
- 1 point Policy: Historic Preservation (Low Priority)
Support the preservation, management, and interpretation of historic and culturally significant structures, sites and districts along the Atlantic coast and in the Great Bay area.
- 1 point Policy: Energy Facilities Siting (Low Priority)
Ensure that the siting of any proposed energy facility in the coast will consider the national interest and will not unduly interfere with the orderly development of the region and will not have an unreasonably adverse impact on aesthetics, historic sites, coastal and estuarine waters, air and water quality, the natural environment and the public health and safety. Accommodate onshore facilities related to Outer Continental Shelf (OCS) exploration, development and production of oil and gas resources.
- 1 point Policy: Offshore/Onshore Sand and Gravel Removal (Low Priority)
Regulate the mining of sand and gravel resources in offshore and onshore locations so as to ensure protection of submerged lands, marine and estuarine life, and adherence to the minimum state standards for restoration of onshore sand and gravel removal operations.

B. Please describe how your project is consistent with needs identified in federal, state, regional, and/or local plans and/or studies. Attach photocopy of relevant section of cited plan or study.

4 points The project need is specifically identified by one or more federal, state, regional, and/or local plans and/or studies.

2 points The project need is generally supported by at least two federal, state, regional, and/or local plans and/or studies.

1 point The project need is generally supported by one federal, state, regional, and/or local plan and/or study.

0 points The project has no documented need.

C. Please explain your project's inclusion of volunteer involvement.

2 points Volunteer(s) will contribute a substantial amount of time and effort to the project.

1 point Volunteer(s) will contribute a moderate amount of time and effort to the project.

0 points No volunteer involvement in the project.

D. Please explain why now is the best time to pursue your project?

3 points The project can only be done at this time.

1 point The project may be done at some future time, but project benefits will be maximized if its completion can capitalize on current circumstances.

0 points The project may be done at a future time with no significant ill effects accruing to the project benefits.

E. Please explain how your project will promote a general public awareness and understanding of coastal issues, which leads to a sense of stewardship towards the coast.

3 points Project will directly promote a general public awareness and understanding of coastal issues.

1 point Project may indirectly promote a general public awareness and understanding of coastal issues.

0 points Project does not promote a general public awareness and understanding of coastal issues.

F. Please explain how your project will provide new or innovative resource planning and management techniques.

2 points The project has methodologies and/or management techniques which are either new or innovative.

0 points The project has methodologies and/or management techniques which are neither new nor innovative.

- G. Please explain how your project will improve opportunities for multi-entity cooperation on coastal resource planning and management efforts.
- 3 points The project involves cooperation between at least two or more coastal municipalities.
- 2 points The project involves cooperation between at least two or more coastal stakeholders.
- 0 points The project does not involve multi-entity cooperation.
- H. Previous performance of applicant.
- 3 points The applicant's performance in the last three years concerning a Coastal Program grant has been outstanding with work products submitted on time and of high quality, interim reports were clear and descriptive and submitted on time, and bills were submitted on time and free of errors.
- 2 points The applicant's performance in the last three years concerning a Coastal Program grant has been good, however, one of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors
- 1 point The applicant's performance in the last three years concerning a Coastal Program grant has been adequate, however, two of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors.
- 0 points The applicant's performance in the last three years concerning a Coastal Program grant has been poor and all of the following circumstances occurred during the grant period: interim reports were submitted late; interim reports were not clear and descriptive; bills were submitted late or contained multiple errors.
- I. This is a new applicant to the Coastal Program.
- 3 points The applicant has never received funding from the Coastal Program.
- 1 point The applicant has not received Coastal Program grant funding in the last three years prior to this grant round.
- 0 points The applicant has received Coastal Program grant funding in the last three years prior to this grant round.
- J. Quality of proposal.
- 2 points The project presentation is clear and precise; goals and objectives are well understood; and work tasks, project schedule and budget are realistic.
- 1 point The project presentation is clear and precise; goals and objectives are well understood; however, work tasks, project schedule and budget are not realistic.
- 0 points The project presentation is poor; goals and objectives are not well understood; and work tasks, project schedule and budget are not realistic.

K. Content of proposal.

- | | |
|----------|---|
| 2 points | The proposal contains all required information. |
| 1 point | The proposal is lacking information from no more than one section of the application. |
| 0 points | The proposal is lacking information from more than one section of the application. |

L. Documentation of support. Copies of support letters must be included with the application, must specifically identify the proposed project, and must be dated no more than one year prior to the grant application.

- | | |
|----------|---|
| 3 points | The proposal has documented written support from three or more affected communities, groups and/or organizations. |
| 2 points | The proposal has documented written support from two affected communities, groups and/or organizations. |
| 1 point | The proposal has documented written support from one affected community, group or organization. |
| 0 points | The proposal has no documented written support. |

OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

FINANCIAL ASSISTANCE GRANT APPLICATION
(2004 GRANT CYCLE)

1. COVER SHEET

Name of Applicant: _____

Applicant's Address: _____

Contact Person: _____

Phone: _____

Fax : _____

Email: _____

Project Title: _____

Project
Location: _____

GRANT REQUEST BUDGET SUMMARY:

Coastal Program Funds Requested: \$ _____

Applicant Matching Funds:* \$ _____

Total Project Cost**: \$ _____

* Matching funds must be at least equal to the amount of funds requested, must consist of non-federal dollars, and cannot be used to match any other funding.

** Identify source of construction funds if applying for a grant for final engineering or architectural project.

I certify that the above information is accurate, and that I am duly authorized to apply for these funds as the chief executive officer of the applicant.

Signature: _____ Date: _____

Name and Title: _____
(please print or type)

2. PROJECT NARRATIVE: The narrative can be presented in the space provided on the application, or a separate page can be attached. The project narrative should:

- X clearly and concisely describe the goals and objectives of your project;
- X describe the physical area to be covered by the project;
- X discuss the need for the project;
- X outline in detail the work to be done in a task-by-task format;
- X describe the work product(s) associated with the completion of each work task;
- X provide a task-by-task project schedule (estimated times of completion should be expressed in weeks); describe what the end result(s) of the project will be; and
- X describe who will use the final result(s) of the project.

Note: For your project schedule, please bear in mind that no project can begin until after Governor and Council approval of the project contract, which will occur after the State has received written approval of the federal grant award; and that all project activities must conclude by December 31, 2005. As a practical matter, this means that projects probably will not begin until late Fall, 2004. Under certain circumstances, project contracts may be extended to allow more time to complete the project, although these time extensions will be considered on a case-by-case basis.

The narratives for acquisition and construction projects must also:

- X describe how the project relates to other projects and existing facilities (if any);
- X describe the construction materials to be used; and
- X describe the project's environmental impacts and include a determination of the need for an environmental impact assessment.

3. **BUDGET AND MATCHING FUNDS:** Include a budget that details the cost of each work task (be specific). Include a description of the local matching fund sources (appropriated revenues, in-kind services, volunteers, other sources). A minimum of 50% of the total project cost must be budgeted from the applicant's match. No more than 35% of the total project cost is allowed as overhead or indirect costs. *Note:* the use of work-study students cannot be counted as volunteer time, and volunteer time may be assigned an hourly value of \$16.54 (see www.independentsector.org for methodology), or at the current professional rate for services provided. Also, any cash used as the applicant's match must be in the form of non-federal dollars. All project budgets should be presented in a grid format using standard object class budget categories (personnel, fringe, equipment, supplies, travel, sub-contractual, construction, indirect, other), indicating the amount of federal grant funds and the amount of non-federal matching funds for each category, and totals for each category.

Acquisition/construction grant applications for final architectural and engineering plans must include a statement as to the funding source for the subsequent construction project. The cost figures used for land acquisition proposals (including fee purchase, easement or right-of-way) may be based on estimates or opinions of value, rather than a full appraisal. Although a full appraisal is required prior to final project approval, the cost estimate or opinion of value submitted as part of the application will be the basis for the grant award.

4. **PROJECT SELECTION CRITERIA:** Please respond to the following project criteria in narrative form. The Coastal Program staff will review and score each grant application based on the Coastal Program's project selection criteria found in the Application Assistance Materials (colored paper) as Attachment 2.

- A. Please list which one, and only one, of the Coastal Program's 16 policies your project most directly addresses and describe how your project addresses the policy. The 16 policies of the Coastal Program can be found in Attachment 2 of this application packet. (Points: 8/6/4/2/1)
- B. Please describe how your project is consistent with needs identified in federal, State, regional, and/or local plans and/or studies. (You must cite the full name of the document, the author, date prepared.) Please also attach a copy of the specific provision. (Points: 4/2/1/0)
- C. Please describe your project's inclusion of volunteer involvement. *Note:* the use of work-study students cannot be counted as volunteer time. (Points: 2/1/0)

- D. Why is now the best time to pursue your project? (Points: 3/1/0)

- E. Please explain how your project will promote a general public awareness and understanding of coastal issues which leads to a sense of stewardship towards the coast. (Points: 3/1/0)

- F. Please explain how your project will provide new or innovative resource planning and management techniques. (Points: 2/0)

- G. Please explain how your project will improve opportunities for multi-entity cooperation on coastal resource planning and management efforts. (Points: 3/2/0)

- H. Previous performance of applicant. (Completed by NH Coastal Program staff) (Points: 3/2/1/0)

- I. New applicant to the NH Coastal Program. (Completed by the NH Coastal Program Staff) (Points: 3/1/0)

- J. Quality of proposal. (Completed by NH Coastal Program staff) (Points: 2/1/0)

- K. Content of proposal. (Completed by NH Coastal Program staff) (Points: 2/1/0)
- L. Documentation of Support. Support letters must be included with the application, must specifically identify the proposed project, and must be dated no more than one year prior to the grant application. (Attach documentation.) (Points: 3/2/1/0)
5. MAPS: Include a map of the project area (*Note: the Coastal Program Boundary Map on page 7 may be used for this purpose*). If the project impacts a specific area of a municipality, a 'blow-up' map of the project site should be included. Submitted maps should be no larger than 11" x 17".
6. PUBLIC HEARING: This requirement does not apply to educational institutions and non-profit organizations. For municipalities and regional commissions, attach a copy of the public notice clipped from a newspaper. Also attach a copy of the official minutes of the hearing. Regional planning commissions and municipal applicants must hold at least one public hearing prior to submitting the grant application; educational and non-profit entities are not required to have a public hearing. Municipalities applying for projects under the auspices of a regional planning commission need not hold their own public hearing. A copy of the published hearing notice and a copy of the minutes must be attached to the application. Municipal applicants must show evidence of town meeting/council authority to apply for federal funds in accordance with RSA 31:95-b. Public hearings shall follow the procedure outlined below.
- X At least one public hearing shall be held to obtain views of citizens on the coastal grant application proposal, to explain the availability of Coastal Program funds, and explain the range of projects that might be undertaken by funding assistance in general.
- X Notice of the purpose, date, time and place of such hearing shall be published in a newspaper of general circulation in the municipality, and a legal notice thereof shall be posted in at least two public places at least ten days prior to the hearing. The ten days shall not include the day of publication or the day of posting, whichever is later, but shall include any Saturdays, Sundays, or legal holidays within the period.
- X The hearing shall be held before the municipality's governing body takes final action regarding filing of the grant application.

Note: Unless stated otherwise, submission items 1 through 6 above are required for all grant applications. Submission items 7 through 10 are required for acquisition and construction projects only.

7. SITE PLAN: Include a detailed drawing of the proposed construction project on the site, showing the project's relationship to other facilities. Also show the project's relationship to natural features (wetlands, dunes, topography, etc.) on the site. The site plan should contain sufficient detail to illustrate construction techniques, measurements, materials, signage, accessways, parking areas and other relevant features. If the proposal is a public access project, it must include adequate signage to identify its availability to the public and to provide directions to the site.
8. TITLE OPINION/PROOF OF OWNERSHIP: A title opinion is required for any parcel of land proposed for acquisition/construction. A qualified New Hampshire attorney must complete the title opinion in order to certify public ownership of the land or easements. A blank title opinion is

included in this application packet. All title opinions must be signed.

9. ENVIRONMENTAL INFORMATION: For any construction or land acquisition project, complete the Section 306A Project Checklist (found on pages 9-12) with the help of the Coastal Program staff. An Environmental Impact Assessment may be required as a result of the completion of the Checklist in order to provide detailed information on potential environmental impacts. The Section 306A Project Checklist replaces the former Categorical Exclusion Checklist.
10. PERMITS: List all required permits (State and federal) or indicate on the Section 306A Project Checklist that no permits are needed for the proposed project. A copy of each required permit must be forwarded to the Coastal Program prior to construction start-up or land acquisition. When submitting applications for required permits, the applicant must include a certified notice to affected abutters, as required by the state authority in question.

MAP goes here

OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

TITLE OPINION

RE: _____
Project Name Appearing on Financial Assistance Grant Application

I hereby certify that I am a member in good standing of the New Hampshire Bar Association and have been requested to determine record ownership for the parcel(s) of property on which the above-referenced project will be constructed:

(Name or Brief Description of Land)

After thoroughly examining the public land records or other appropriate records in accordance with the laws of New Hampshire, I hereby certify that:

1. Record title to the parcel is held by _____ (Name)

2. In (check one):
fee simple absolute _____ other (specify) _____

3. I have determined that there are (check one):
no easements or other encumbrances on the property.
easements or other encumbrances on the property listed below.

SIGNATURE _____ DATE _____

NAME _____

ADDRESS _____

BAR NUMBER _____

TELEPHONE _____

OFFICE OF ENERGY AND PLANNING
NEW HAMPSHIRE COASTAL PROGRAM

Section 306A Project Checklist

Each Applicant shall complete a Section 306A Project Checklist for each Coastal Zone Management Act (CZMA) Section 306A (Acquisition and Construction) project. The New Hampshire Coastal Program shall submit it to the Coastal Programs Division (CPD), Office of Ocean and Coastal Resource Management (OCRM), National Oceanic and Atmospheric Administration (NOAA) for approval. A complete and signed checklist by the New Hampshire Program Manager and CPD Chief, title document and other information that may be required by this checklist are required for project approval.

1. Applicant _____ State: _____
2. Project Title: _____
3. Project Proponent: _____
(Must be a Public Entity)
4. Total Cost: _____ Federal: _____ State/Local Match: _____
5. Project Eligibility:
 - a. 306A Objectives (T all that apply):
 - _____ 306A(b)(1)(A) (preservation or restoration of areas designated in the state CMP)
 - _____ 306A(b)(1)(B) (preservation or restoration of coastal resource of national significance or restoring or enhancing shellfish production/clutch)
 - _____ 306A(b)(2) (redevelopment of deteriorating or underused urban waterfronts designated as APCs in the state's CMP)
 - _____ 306A(b)(3) (providing public access to coastal areas)
 - _____ 306A(b)(4) (development of process for aquaculture)
 - b. 306A Uses (T all that apply):
 - _____ 306A(c)(2)(A) (fee simple or other interest in land)
 - _____ 306A(c)(2)(B) (low-cost construction projects)
 - _____ 306A(c)(2)(C)(i) (revitalize urban waterfronts-piers)
 - _____ 306A(c)(2)(C)(ii) (revitalize urban waterfronts-shoreline stabilization)
 - _____ 306A(c)(2)(C)(iii) (revitalize urban waterfronts-pilings)
 - _____ 306A(c)(2)(D) (designs and other 306A reports, including aquaculture process)
 - _____ 306A(c)(2)(E) (educational, and other management costs, including aquaculture process)

6. Project Description: (briefly describe the project and project location)

7. Public Benefit:

a. This project is on public land or on publicly controlled easement and is for public benefit. The project does not improve private property and is not for private or commercial gain.

_____ Yes _____ No

(If the answer to 7.a. is No, the project is not eligible for section 306A funding)

b. The facility will be open to the general public.

_____ Yes _____ No _____ N/A

c. If the answer to 7.b. is No, the project is not eligible for section 306A funding, unless access to the facility will be limited for one or more of the following reasons (if 7.c. applies, please briefly explain in 6. Project description).

_____ N/A _____ Public Safety _____ Resource Protection

_____ School Outings _____ Scientific Research _____ Other

d. The state or other applicant needs a deed, lease or easement to conduct the activity. _____

_____ Yes _____ No

e. If the answer to 7.d. is Yes, what is the life of the document (provide duration, i.e., years, or specify if in perpetuity). _____

f. The document in 7.d. contains a reversionary clause.

_____ Yes _____ No

If Yes, attach the reversionary clause to this checklist.

g. The state CMP or sub-awardee will contract with a non-profit organization to complete part or all of this project. _____ Yes _____ No

If Yes, the name of the non-profit is: _____

8. Title Opinion, Certificate, and Appraisal:

a. A title opinion, certificate, or affidavit showing that the property for the proposed project is publicly owned or leased in perpetuity or for the expected life of the project (at least 20 years) is attached. _____
Yes _____ No _____ N/A

b. If purchasing an interest in land, the state has obtained an independent appraisal pursuant to CPD's Section 306A Guidance. _____ Yes _____ No _____ N/A

9. Site Location Map: A site location map is included in this application

_____ Yes _____ No _____ N/A

10. Site Plan: A site plan is included in this application

_____ Yes _____ No _____ N/A

11. State Historic Preservation Officer's (SHPO's) Clearance and National Historic Preservation Act:

A copy of SHPO's clearance is attached. _____ Yes _____ No .

If No, the Applicant is seeking SHPO clearance and understands that work will not begin and land will not be purchased until SHPO clearance is received by the NHCP.

The project will affect properties listed in the National Register of Historic Places or is otherwise protected by section 106 of the National Historic Preservation Act or a similar State Preservation Act.

_____ Yes _____ No

12. National Flood Insurance Program:

a. The project is located in a designated floodway or "V" zone on a National Flood Insurance Program Floodway Map. _____ Yes _____ No (If No, go to 13)

b. A coastal community proposing a section 306A project which includes the acquisition for construction or actual construction in special flood hazard areas shown on an FIA map is participating in the Flood Insurance Program. _____ Yes _____ No

If the answer is No, the project is not eligible for section 306A funding.

13. Coastal Barriers Resource Act: The project is located on an undeveloped coastal barrier designated by the Coastal Barriers Resources Act.

_____ Yes _____ No

If the answer to 13. is Yes, attach to this checklist a brief analysis as to how the proposed project is consistent with the three CBRA purposes: to minimize (1) the loss of human life, (2) wasteful federal expenditures, and (3) damage to fish, wildlife and other natural resources.

14. Endangered Species Act: The proposed project may adversely affect threatened or endangered species or critical habitat under the jurisdiction of the National Marine Fisheries Service (NMFS) or U.S. Fish and Wildlife Service (USFWS) as defined by the Endangered Species Act.

_____ Yes _____ No

If the answer to 14. is Yes, attach a description of the adverse effects (minor and significant effects), the species or habitat affected, and any coordination between the state and the USFWS or NMFS. CPD will not approve a project that USFWS or NMFS has determined will significantly affect threatened or endangered species or critical habitat.

15. National Environmental Policy Act:

a. The proposed project may significantly affect the human environment.

_____ Yes _____ No

b. The proposed project involves unresolved conflicts concerning alternative uses of available resources.

_____ Yes _____ No

c. This action would have significant adverse effects on public health and safety.

_____ Yes _____ No

d. This action will have highly controversial environmental effects.

_____ Yes _____ No

e. This action will have highly uncertain environmental effects or involve unique or unknown environmental impacts. _____ Yes _____ No

f. The project will have significant adverse impacts on other natural resources not covered elsewhere in this checklist, e.g., beaches and dunes, wetlands, estuarine areas, wildlife habitat, wild or scenic rivers, reefs, or other coastal resources.

_____ Yes _____ No

g. The project will have insignificant effects when performed separately, but will have significant cumulative effects. _____ Yes _____ No

If the answer to any one subpart of 15. is Yes, then an Environmental Assessment (EA) may be required. If Yes, attach a description of the resource(s) affected and the nature and scope of the effects. If Yes, the Applicant shall provide additional information stating why the applicant believes an EA or an EIS is not required. The NHCP may require additional environmental information in cases where project impacts are not clearly described or where probable impacts require an EA or EIS.

16. Coastal Nonpoint Pollution Control Program: The project will use best management practices in conformance with the Coastal Nonpoint Pollution Control Program. _____ Yes _____ No _____ N/A

17. Handicapped accessibility: The proposed project is handicapped accessible. _____ Yes _____ No _____ N/A

If the answer to 17. is No, attach to this checklist an explanation as to how the project meets the handicapped accessibility requirements in CPD's Section 306A Guidance. If the project does not meet the handicapped accessibility requirements the project will not be approved.

18. User fees: The public will be charged a user fee for the proposed project.

_____ Yes _____ No _____ NA

If the answer to 18. is Yes, please attach a description of the user fee which includes: how much, differential fees (if any), the need for the fees, and proposed use of the revenue.

19. Environmental Justice. The project will not have disproportionately high and adverse human health or environmental effects on minority or low income populations. _____ Yes _____ No

20. State, Local and Tribal Laws. The project is consistent with state, local and tribal laws to protect the environment.

_____ Yes _____ No If the answer to either 19. or 20. is No the project will not be approved.

21. Required permits: Please list local, state, or federal permits required for this project and the status of the permits. If the permits have not been obtained, then the Applicant certifies, by signing this application, that the Applicant is seeking the required local, state and federal permits and that work will not begin and land will not be purchased until the permits have been issued and received by the NHCP. _____
